

STATE OF HAWAII — DEPARTMENT OF TAXATION  
GENERAL EXCISE/USE, EMPLOYER'S  
WITHHOLDING, TRANSIENT ACCOMMODATIONS  
AND RENTAL MOTOR VEHICLE &  
TOUR VEHICLE SURCHARGE

**TAX PAYMENT VOUCHER**

**GENERAL INSTRUCTIONS**

**PURPOSE OF FORM**

Use this form when you send a payment to the Department of Taxation for your Form G-39, TA-1, TA-2, TA-8, HW-26, RV-2, RV-3 or RV-7 (or applicable amended returns for these returns, including amended returns Forms HW-20, and HW-23), or if you are submitting Form BB-1 or BB-1X. Using Form VP-1 allows us to process your payment accurately and efficiently.

**HOW TO COMPLETE FORM**

- 1) Print your name in the space provided.
- 2) Enter the last 4 digits of your FEIN or SSN in the space provided.
- 3) Check the appropriate "Tax Type" box.
- 4) Check the appropriate "Filing Type" box and fill in the period or year in the space provided.  
If you are filing a Form BB-1 or BB-1X, check the box "License Fee". Enter the last day of your first filing period. (e.g., you are a calendar year quarterly filer and began business on January 21st, your first filing period end date is 03/31/09)  
If you are filing an extension (Form G-39, HW-26, TA-8 or RV-7) and you have a payment due with the form, check the "Annual" box and enter the appropriate dates.
- 5) Print your Hawaii Tax I.D. No. and the amount of your payment in the space provided. If you are applying for a new number, please leave this area blank.

- 6) Make your check or money order payable in U.S. dollars to the "Hawaii State Tax Collector". Make sure your name, tax type, filing period, and Hawaii Tax I.D. No. appear on your check or money order. Do not postdate your check. **Do not send cash.**

**WHERE TO FILE**

Detach Form VP-1 along the dotted line. Attach your payment and Form VP-1 to the front of your form and send to the appropriate mailing address based upon the type of form you are filing. The mailing addresses are as follows:

**GENERAL EXCISE TAX RETURNS**

HAWAII DEPARTMENT OF TAXATION  
P.O. BOX 1425  
HONOLULU, HI 96806-1425

**WITHHOLDING TAX RETURNS**

HAWAII DEPARTMENT OF TAXATION  
P.O. BOX 3827  
HONOLULU, HI 96812-3827

**TRANSIENT ACCOMMODATIONS TAX RETURNS  
RENTAL MOTOR VEHICLE & TOUR VEHICLE SURCHARGE TAX RETURNS**

HAWAII DEPARTMENT OF TAXATION  
P.O. BOX 2430  
HONOLULU, HI 96804-2430

**FORMS BB-1 and BB-1X**

HAWAII DEPARTMENT OF TAXATION  
P.O. Box 1425  
HONOLULU, HI 96806-1425

✂ — — — — — DETACH HERE — — — — — ✂

Form (Rev. 2008)

STATE OF HAWAII — DEPARTMENT OF TAXATION  
**TAX PAYMENT VOUCHER**

DO NOT WRITE OR STAPLE IN THIS SPACE



XBI081

DO NOT SUBMIT PHOTOCOPIES OF THIS FORM

Name (Please print): \_\_\_\_\_

Tax Type (check only 1)

- General Excise (GE)
- Transient Accommodations (TA)
- Hawaii Withholding (WH)
- Rental Motor & Tour Vehicle (RV)

Filing Type (check only 1) Enter Date as MM/DD/YY

- License Fee
- 1st Period End
- Periodic Return
- Period Begin
- Period End
- Annual Return
- Tax Year Begin
- Tax Year End

Print the amount of your payment in the space provided. ATTACH THIS VOUCHER WITH CHECK OR MONEY ORDER PAYABLE TO "HAWAII STATE TAX COLLECTOR" Write the tax and filing types, and your Hawaii Tax I.D. Number on your check or money order.

Last 4 Digits of Your FEIN or SSN

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Hawaii Tax I.D. Number

**W** □□□□□□□□ - □□

Amount of Payment

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